

Xitracs™ Software Grants Program

Goal

Xitracs is the leading management solution for accreditation, credentials and planning. Many institutions have used Xitracs to help them build successful submissions for regional and program agencies. The institutions that use Xitracs range in size from sixteen students to forty-eight thousand students.

Concord USA, Inc., the developer of Xitracs, has been successful over the last seven years implementing Xitracs in a large number of institutions. Xitracs is a proven and invaluable collaboration tool in managing the ongoing accreditation process by streamlining report preparation, managing supporting documents, tracking progress and publishing an agency submission. The Credentials and Planning features provide a powerful means to manage faculty information, create program plans and gather data.

In 2011 we initiated the Xitracs Software Grants Program, a semi-annual software & services grants program that will give away six Xitracs systems per year.

Now we're opening the third cycle of grants and have a new inclusion for 2012 grantees. The Xitracs Program module for program reviews and curriculum mapping has been released and one grantee will receive a Programs module as part of their grant.

We want to develop and foster strategic relationships with more institutions and accreditation agencies.

Outline

The program will provide a Xitracs system to a higher-education institution eligible in the categories available. See the Categories section for a list of categories.

Each institution accepted to participate in this grants program will receive at no cost to them:

- A hosted Xitracs system for a period of three years. The system will include
 - Standards module for one regional agency or one program agency
 - Credentials module
 - Planning module
 - Programs module*
 - All software updates/upgrades
- *Only one grantee per cycle
- Related services will include:
 - Online training
 - Online technical support
 - Customer portal access
 - Full monitoring
 - Full backup

The software granted will have identical functionality to a purchased system and the standard Xitracs license agreement will be applied. More information and how to apply can be found at www.xitracs.org

Categories

Xitracs systems will be awarded to institutions that match one of the following categories (see the Conditions section for additional criteria):

- An institution with fewer than 2,000 students. The institution's FTE will be measured in the semester when the grant is awarded. The FTE may increase during the 3 years of the grant without affecting the grant.
- An institution seeking their initial regional agency accreditation or seeking an initial program agency accreditation*.
- An institution nominated by another institution's President or a Director/VP/Head of accreditation

The categories are subject to change each year based on feedback we receive.

* Xitracs currently supports over 80 different agencies and programs and more are being built each month. If you are applying for a program accreditation please contact us to verify your program will be available.

Cycles

Awards will be presented twice per year as follows:

Spring Cycle

Deadline for submissions	April 1
Announcement of recipients	May 1
Setup, configuration, training	May-June as scheduled with recipients

Fall Cycle

Deadline for submissions	Oct 1
Announcement of recipients	Nov 1
Setup, configuration, training	Nov-Dec as scheduled with recipients

Conditions

An institution may only apply in one category in each cycle. For-profit institutions are not eligible. There is no limit on the number of times an institution may apply but a new application must be made in each cycle.

Currently we will only accept applications from government-recognized higher educational institutions within the United States. Future cycles may include a category for non-US institutions.

The institution must be applying to a government recognized accreditation agency.

The software may not be used for any personal, private or commercial consulting.

We require that the recipients commit to using Xitracs for building and submitting their accreditation/reaffirmation, in fairness to all applicants and the grant process.

The recipients may be asked for feedback on the product and their user experiences.

Successful applicants will be notified directly and be announced on the xitracs.org web site.

Application

Check your submission date with your agency and apply in the cycle two years prior to ensure you have the system available at the time of your submission.

Applications will be evaluated to determine which institution would benefit the most and add diversity to the user community. Within the broad goals, the grant program will look for institutions that can show the following:

- The institution has limited resources for their accreditation/reaffirmation project
- They want to use accreditation management tools to collect evidence, write and publish their submission.
- They are willing to share with peers and contribute to the user community.
- The institution will add breadth and diversity to the current user base.

Acceptance criteria are likely to change from cycle to cycle.

Applications must be submitted via email to the grants coordinator by or on the date of the deadline.

Other

Except as otherwise described herein all application information will be treated as confidential. Concord USA, Inc. does not give out, vend, sell, exchange, barter, peddle, auction, trade, rent or market e-mail addresses or personal information to third parties.

Concord expects to make changes to the grant program, application criteria and process as each cycle proceeds. Any suggestions about the grant program are welcome and should be forwarded to the Grants Coordinator.

Legal

Concord reserves the right to make changes to any aspect of this program including but not limited to cancelling, expanding or modifying, at any time, without notice. All rights reserved. Copyright Concord USA, Inc. 2011. All decisions related to acceptance and program management will be made by the management of Concord USA, Inc. and are final.

Contact

To request an application or if you have any questions please contact grants@xitracs.org

Contact information

Grants Coordinator
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